
Guidelines for Offering Units in Intensive Mode

Undergraduate Diplomas

Undergraduate Degrees

Master of Divinity

24 cps of the three year awards (16 cps in the two year diplomas and the Bachelor of Christian Studies) may be taken in intensive mode. No core unit (including TH401–404//601–604) can be offered in intensive mode. All units will be coded I (“intensive”) on the ACTh database.

The unit should incorporate the same attendance requirement as for teaching in the normal semester mode, i.e., 36–39 lecture hours per unit. This attendance component may be arranged across a period of no less than 5 and typically no more than 10 days, depending on the specific needs of the unit. If in-course reading is minimal, a five-day period may suffice. If in-course reading is substantial, a 10-day period may be advisable.

The unit should incorporate significant pre-attendance tasks, with accountability, as a condition of entry to the attendance segment of the unit. Lecturers should set about 500 pages of pre-reading for units offered in the undergraduate degrees, the Graduate Diplomas and in the Master of Divinity.

At registration for the attendance component each student is required to sign a declaration that this reading has been completed. The writing of a critical review based on a significant work or works in the pre-reading list may be one of the assessment events to be submitted by the time of the commencement of the attendance phase of the unit.

The unit should incorporate at least one significant assessment procedure, which will not necessitate on-campus attendance, but will assure the quality and integrity of the unit.

Enrolments for the unit should be registered for the semester in which the post-attendance assessment(s) will be due for completion. Results will be recorded for the semester of enrolment (incomplete work will be registered as a Fail).

Assessment procedures, pre- and post-attendance assessments and the shape of attendance program should be approved by the appropriate field moderator. Student performance in intensives is moderated in accordance with ACT moderation procedures.

Coursework Masters

Doctor of Ministry

- Units normally require two hours only per week for a semester (a total of 26–28 hours per unit).
- Descriptions of all methods used (e.g. seminars, practicals, lectures, fieldwork, etc.) should be included.
- Full details of alternative structures (e.g. in an intensive mode) should be provided. Details of work to be done by students outside the period during which face-to-face teaching takes place should be provided. Concern has been expressed within the ACTh about units taught over 5 or 6 successive days. A case should be made for this format in the application if colleges wish to use it.
- Pre-reading requirements should be appropriate in quantity and quality to study at the master’s level (about 500 pages).