

## **NON-AWARD ENROLMENT POLICY**

Non-award study is study which does not lead to a formal award of the College and does not form part of an award course at another higher education provider. The ACT allows enrolment in non-award studies up to and including graduate level. The following regulations apply:

1. Enrolment will normally be allowed only if the student has met the ACT's entry requirements for the award to which the units belong.
2. Special consideration may apply for students who would not normally meet the entry requirements. Such applications should demonstrate that the student had sufficient background to undertake the unit(s).
3. No enrolments will be accepted for non-award study in 700 and 800 level units.
4. Non-award study is recognised for credit transfer at a later date, subject to the normal ACT regulations regarding credit transfers. However, successful completion of non-award study does not of itself guarantee later course admission.
5. There is a limit of no more than 16cps that a student can do for non-award study. Only in exceptional circumstances would consideration be given to extending that.
6. Students undertaking non-award study are ineligible for FEE-HELP funding and must pay their tuition fees upfront.
7. Fees are set as per the normal ACT tuition fee schedule.

Anne Bates  
Academic Administrator  
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