



ENROLMENT IN CERTIFICATE IN THEOLOGY UNITS

Semester **ACT Student Number:**.....

NAME IN FULL:
(in capitals) Title First Names Surname

HOME ADDRESS:.....
(Marks will be sent to this address unless the Dean is otherwise notified).

..... **POSTCODE:**

CONTACT PHONE #: **EMAIL**

TEACHING BODY or TUTOR (if applicable)
.....

Has theological study been undertaken at another college, if so which college:
.....

NAME AND ADDRESS OF SUPERVISOR (for external students):
.....
..... **TELEPHONE:**.....

EMAIL:..... **FAX:**.....

SUBJECTS TO BE EXAMINED THIS SEMESTER:
* Use separate application form for each semester.

COMPULSORY SUBJECTS	OPTIONAL SUBJECTS
.....
.....
.....

Are you a new candidate this semester? **YES NO**
Do you expect to graduate this semester? **YES NO**

DECLARATION:

I have read the regulations and certify that to the best of my knowledge the above details are correct.

Signature of Candidate **Date:**

College Principal or Registrar: I am satisfied that the above candidate has fulfilled the pre-requisites in order to enrol for the above subjects.

College endorsement (where applicable):.....

REGULATIONS

IMPORTANT NOTICE REGARDING ESSAYS:

Essays required for the Australian College of Theology Examinations must be handed to supervisors on the days the relevant examinations are taken. Essays must bear the candidate's number **ONLY**. **NAMES** should **NOT** be attached to essays.

OVERSEAS STUDENTS:

“The information provided by overseas students to the provider (the Australian College of Theology) may be made available to Commonwealth and State agencies and the Fund Manager of the Educational Services for Overseas Students (ESOS) Assurance Fund, pursuant to obligations under the ESOS Act 2000 and the National Code; and the provider is required, under section 19 of the ESOS Act 2000, to tell the Department about: (i) certain changes to the student's enrolment; and (ii) any breach by the student of a student visa condition relating to attendance or satisfactory academic performance”.

Withdrawals. Candidates who notify the Dean in writing through their college before **31st March** or **31st August**, of their withdrawal from a subject will avoid receiving a fail on their transcript. Failure to notify of withdrawal after those dates will result in a **Fail** being recorded on their transcript. Failed subjects will remain on the transcripts until the subject is subsequently passed.

Closing dates for application: March 15 (1st semester) or August 15 (2nd semester) without late penalty. March 31 (1st semester) or August 31 (2nd semester) **with late penalty.**
